

Instructions for Hostel Allotment and Mess Registration for 2025-2026 First-year MS Students

1) General Information

- a) **For the hostel admission for the first-year MS 2025 batch students, the Hostel offices will function from 9.00 AM to 6.00 PM on Jul 01 & 02, 2025.** The Hostel offices generally function between 10.00 AM and 6.00 PM from Monday to Friday and on Saturdays between 10.30 AM and 1.00 PM.
- b) The hostel accommodation for first-year MS students is arranged in the following hostels:
Male:
Krishna Hostel – Map location: <https://maps.app.goo.gl/tf6X4i4FNgzCTTE26>
Female:
Tunga Hostel – Map location: <https://maps.app.goo.gl/FBSF9cnVrx2yB1sp8>
- c) **ONLY shared accommodation will be provided for first-year students (Male).**
- d) Basic amenities such as a cot(s), chair(s), table(s), LAN port, fan, and light are provided in the hostel rooms. Other requirements like bucket, mug, mattress, pillow, bedsheet, pillow cover, lock for the room, etc., have to be arranged by the students themselves.
- e) **PLEASE NOTE THAT PARENTS/GUESTS AND OTHERS ACCOMPANYING THE STUDENT HAVE TO MAKE THEIR OWN ARRANGEMENTS FOR STAY. ONLY THE STUDENT CAN STAY IN THE HOSTEL ROOM ASSIGNED TO HIM/HER.**

2) For Hostel Room Allotment

- a) Hostel Fee must be paid in full (<https://fees.iitm.ac.in/>).
- b) **Please fill out the online [biodata form](#)** before your arrival and bring the duly signed hard copy of the biodata form and the declaration forms. For the hard copy of the biodata, kindly paste a recent color passport-size photograph.
Please contact Mr. Krishna S. (Mobile No.: 9600190662; Email: krishna@triesten.com) for any clarifications and support for filling out the online biodata form.
- c) **Report to the respective Hostel Offices of Krishna/ Tunga Hostels** for room allotment and submit a **copy** of the following to the hostel Manager:
 - i) Offer letter.
 - ii) Proof of payment of hostel fees (for information related to the hostel fee details, please visit <https://fees.iitm.ac.in/>).
 - iii) Duly signed biodata form. (*Download it from ikollege after registration*)
 - iv) Self-declaration addendum. ([Click here](#))
 - v) Solemn Affirmation of conformance to rules and regulations. ([Click here](#))
- d) Students can proceed to their allotted hostel room and keep their luggage.
- e) Report to the Office of the Hostel Management for biometry/facial registration (Please contact Mr. Krishna, Sishya Hall, Room No. 205, Office of the Hostel Management (OHM)) and get the Hostel allotment slip.

- f) Students can purchase the mess coupons for guests at the OHM if required.

3) For Mess Registration

Office of Hostel Management – Map location: <https://maps.app.goo.gl/nMPtgozebMNyzLR76>

- Report to the Office of the Hostel Management (Sishya Hall, Room No. 205; Contact person: Mr. Srini Vasulu P) with a photocopy of proof of payment of the hostel fees for mess registration.
- Please note that the mess is optional. Students who wish to use the mess facilities can visit the Office of Hostel Management.

4) Important contacts:

| Operation/ Section | Name of the Staff | Phone No. | Mobile No. | Email ID |
|--------------------------------|--|----------------------|--|--|
| Krishna hostel (Male) | Mr. Sriram | 22578701 | 8608319670 | krishnahostelloffice@smail.iitm.ac.in |
| Tunga hostel (Female) | Ms. Suryarani | 22578710 | 8939053977 | tunga@smail.iitm.ac.in |
| Hostel Accommodation | Mr. Johnkennedy S Mr. Nageshwara Rao A V | 22578513 22578500 | 8015765192 9840180907 | ccw.operation@smail.iitm.ac.in ccw.accommodation@smail.iitm.ac.in |
| Payment Details | Ms. Vimala Gandhi Ms. Sailakshmi Ms. Nishanthini K | 22578510 | 8428181791 7904902071 9566138783 | messledger@smail.iitm.ac.in |
| Mess Registration | Mr. Srini Vasulu P Mr. Mukesh S Mr. Havish S | 22578511 | 9566229672 7200330020 7358307370 | ccw.mess@smail.iitm.ac.in |
| Biometry/ Face registration | Mr. Krishna S | 22578509 | 9600190662 | krishna@triesten.com |

Please check your Institute email (RollNo@smail.iitm.ac.in) regularly and visit the CCW website (<https://ccw.iitm.ac.in>) from time to time for updates.